



**Bloom**<sup>TM</sup>  
FINE ARTS  
PRESCHOOL

# 2024-2025 Parent Handbook





## MISSION STATEMENT

At Bloom Fine Arts Preschool, we believe children blossom best when participating in the arts. Through dance, music, art and theater, our students develop creativity while learning academics that will prepare them for kindergarten and beyond. At Bloom, your child will be welcomed into a positive and nurturing environment with dedicated teachers. We passionately embrace our responsibility to guide your child to bloom into capable, confident, creative and caring human beings.

## OUR GOALS

Our goal is to create enriching experiences for each child in a safe, supportive and respectful environment. At Bloom we create developmentally appropriate activities daily through the Arts to promote intellectual, social, emotional and physical development. We believe that each child will learn and develop in his/her own way. Opportunities are created for each child to observe, learn, explore and discover; promoting their development. We are committed to ensuring each child has a positive experience here at Bloom Fine Arts Preschool.

## CONTACT US!

(336) 745-1271 - Bloom Direct Line (**Call or Text!**)  
(336) 740-6891 - Destination Arts Office (billing questions)  
[bloompreschooloakridge@gmail.com](mailto:bloompreschooloakridge@gmail.com)



# Schedule Overview

9:00-9:20am  
Morning work and table time

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9:20-9:40am  
Morning Meeting

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9:40-10:00am  
Snack

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10:00-10:50am  
Centers, Small group learning, Crafts

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10:50-11:10am  
Clean up and bathroom

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11:10-11:45am  
Rotating Fine Arts Specials/Enrichment

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11:45am-12:00pm  
Pack up and final circle time



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## FEES

Annual Registration & Materials Fee:  
**\$125**

2 Day Program (Tu/Th): \$198/mo  
3 Day Program (M/W/F): \$252/mo  
5 Day Program (M-F): \$360/mo

***\*Monthly Tuition includes your enrichment classes in the fine arts!***

The registration & supply fee is due at the time of enrollment. Monthly tuition is due on the 1st of each month, with the first payment being September 1st, 2024. There is a one-week grace period for late tuition payment. On the 8th day of each month, if the fees are not paid, a late fee of \$10 will be charged. For each week that tuition is unpaid, an additional \$10 per week is added.

Registration fees are non-refundable. Due to staff commitments and general expenses, tuition will not be discounted due to absenteeism. We follow Guilford County Schools school year calendar. A normal month's tuition is due for days that contain any GCS days off including inclement weather, teacher work days and holidays. Tuition cost is based on a full school year and divided by nine months. Tuition does not change per month based on the number of days the school is open. Your child may be dismissed if his/her tuition account becomes past due.

## RETURNED CHECKS/DEBITS

If a check is returned for any reason, there will be a charge to the family to cover the fee from the bank.

## WITHDRAWAL

Parents must give a two-week written notice to the Director when withdrawing a child from the program. This enables us time to fill the available opening. You will be responsible for two weeks tuition beginning the day after the notice is received. NO refund of tuition will be made if a two-week notice is not given or your child's space is not filled.





## OPERATING SCHEDULE

The first day of school is the day after Labor Day. Bloom follows Guilford County Schools calendar throughout the school year. Bloom ends the school year the last week of May.

## ARRIVAL

Please park and walk your child inside to our facility. We are located inside the main space (Suite X) of Destination Arts Oak Ridge campus. Bloom begins at 9:00am and doors will open at 8:55am.

Prior to this time, staff are not available to supervise children. The front door will be locked at 9:15am. If you arrive after 9:15am, please ring the doorbell to be let inside.

For the safety of all children, parents should not leave until their child is received at the classroom door by a staff member.

## DISMISSAL

The program ends at 12pm. PLEASE BE ON TIME! Pick up will begin at 11:55am and you need to walk inside the lobby to pick up your child. Anyone that our staff doesn't recognize will need to show ID to make sure they are on the authorized pick up list.





## LATE PICK UP FEE

If a parent or other responsible person authorized to pick up a child is late in picking up the child, a late fee will be assessed.

A five-minute grace period will be allowed. (12:05pm on Director's phone.) The fee for arriving late will be \$10. An additional fee of \$1/minute will be added to this. For example, if the child is picked up 2 minutes past the grace period (12:07pm), the fee will be \$12. Phonecall/text or messages through the SeeSaw app notifying the Director of a late arrival will not substitute for the fee, though messages will be greatly appreciated.

This late fee policy is not meant to be uncaring or harsh, but is meant to protect the time of our staff. We have many duties to attend to once children have left our facility and only a small number of paid hours in which to do them.

Late fees may incur a \$5 additional fee for each week they go unpaid.

## WHAT TO BRING

Please send your child to school with a backpack large enough to hold a change of clothes (including socks) and a school sized folder. Please make sure your child's name is on his/her belongings. All children have accidents, either not getting to the restroom on time, spilling food or drink, or because of an upset stomach.

Please do not let your child bring any toys, books, money or candy. These things can be broken or lost when a child wants to share them with the whole class. Our policy is to take items and put them away until it is time to go home. Often, this may be forgotten at the end of the day.





## WHAT TO WEAR

Preschool is an active place – please dress your children for action and potential mess.

**Shoes:** Footwear should have rubber soles, and we prefer closed toes and closed heels. Please help us try and enforce this rule. Safety is our first priority. If your child wears rain boots, please send back up shoes. It's hard to dance in certain shoes, so your child may be asked to remove them and go barefoot during enrichment times dependent on shoe choice that day.

**Clothing:** We paint, cook, play in sand and water, slide, run, jump, fall down, dance, tumble, etc. – all activities that are hard on clothes. We recommend you send your child to school in play clothes you don't mind getting dirty.

Please be mindful about clothes being something your child can manage independently in the bathroom, with minimal help.

Specific dance shoes and dancewear are not needed - as long as your student can move easily and comfortably.

## MEDICAL FORM

The medical form must be completed and signed by your pediatrician (or other health care professional), along with your immunization records and returned to us on or before August 15. A new medical form is needed yearly, even for returning students.

## ABSENCES

We are concerned about your children when we don't see them. If they will be absent, please let us know via the SeeSaw app. If a child is absent, the fee continues to reserve his or her space. The staff must be paid and the costs of operation continue.





## SICKNESS POLICY

For your child's safety and for the safety of all the other children at Bloom Fine Arts Preschool, we request that if your child has any of the following symptoms, please keep him or her at home:

1. Fever: any temperature above 100.4° orally or on the temple.
2. Vomiting within 24 hours (that means a full 24 hours since last occurrence).
3. Cold Symptoms (e.g. runny nose, coughing, watery eyes): some of these symptoms could be caused by allergies, which are not contagious and may not be reason to keep a child home.
4. Contagious diseases including Covid, conjunctivitis, impetigo, HFM (hand, foot and mouth), lice and other contagious skin infections. Please notify the our office immediately when your child has any highly contagious illness.
5. If a child is on antibiotics, he or she must be on the medication for 24 hours before returning.
6. Persistent coughs: although these may be due to allergies and not contagious, the teachers have found that such coughs often sap a child's energy.
7. Head Lice: We have a "No Nit Policy" All head lice must be effectively treated. Children who have had head lice will be admitted back to the program when all the nits are gone. Please inform us if your child had lice or nits while at school.
8. A child who is ill during the night should be kept at home for observation the following day.
9. If a child was given a suppository for bowel movements.
10. If a child has persistent congestion due to allergies, a doctor note will be accepted to not exclude the child from school for a congested nose in the absence of other symptoms. Even with a note, should they also have lethargy, cough, fever, etc., they should be kept home.
11. Children will also be sent home if they seem unable to participate in the daily activities. This could include, extreme tiredness, lethargy, pain, etc.
12. Please see our separate Covid policies for protocols should a child be exposed or have symptoms of Covid.

**Before returning to the program, the child should be free of any of the above symptoms for 24 hours.**







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## SICKNESS POLICY (cont.)

### Policies for Specific Illnesses

- Hand Foot and Mouth Disease/Chicken Pox: children must be fever and other symptom free for 24 hours, must not still have new sores emerging and all bumps and sores must be dried up and scabbed over. Please notify the school if your child is sick with these illnesses as they are highly contagious.
- Covid: children must remain out of school for 10 days from their first day of symptoms. The first day they exhibit symptoms (or if symptom free the day they test positive) is considered Day 0. We do not offer the option of returning on day 6 with a mask as we eat snack in very close quarters. Please notify the school if your child is sick with this illness as it is highly contagious.
- Flu/RSV: children must be fever and other symptom free for 24 hours, should not be coughing consistently and should be able to handle the full day of exertion at preschool.
- Pink Eye: children must have been on eye drops for a full 24 hours and should not still have discharge from the eye or be rubbing their eye. Please notify the school if your child is sick with this illness as it is highly contagious.
- Lice: children must be completely lice and nit free to return to school. Please notify the school if your child is sick with this insect, as it is highly contagious.
- Strep Throat: children must be fever free for a full 24 hours, have been on an antibiotic for 24 hours, and must be able to participate and eat/drink comfortably at school.
- Colds/Allergies: children MAY attend school with a runny nose, as long as there is an absence of any other symptoms. However, if the runny nose is so severe that it requires constant wiping, is getting onto the child's clothes or making the child generally uncomfortable, the child should remain home. Children should not attend with persistent cough.
- Stomach Bug/Norovirus/etc: children must be a full 24 hours from their last vomiting episode and should be eating and drinking comfortably.

## SCHOOL NOTIFICATION POLICY

Bloom is dedicated to keeping our school family safe and healthy. If we become aware of a case of a highly communicable disease in a classroom, we will notify parents in that classroom. We will tell them when exposure occurred as well as symptoms to watch for. We will NEVER share the name of a sick child and are committed to protecting your privacy. We do not send classroom notifications for things like flu, colds or stomach bugs.





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## SENDING CHILDREN HOME FROM SCHOOL

We have only temporary emergency isolation facilities. When children get sick, we can only isolate them until a responsible adult can be reached. We ask that you arrive to school as quickly as possible to pick up your sick child. If you are not available, we ask that you assign a different person to come and pick up your child until you can get to them.

### **We will send children home for symptoms including but not limited to:**

- Fever of 100.4 on the forehead. Temples tend to read high. We will not send home for a high temple temperature alone but will test there if other symptoms are present.
- Extreme lethargy – laying on the floor/falling asleep, not participating, etc.
- Persistent coughing
- Runny nose that is disruptive to the student or the teacher due to constant need for wiping or inability to breath comfortably
- Any unexplained skin rash that is concerning
- Concerning bumps or sores inside the mouth
- Suspicious small white dots at the base of hairs or active lice insects
- Any vomiting or watery stool
- Nosebleed that staff is unable to control or reoccurring small nosebleeds in the same school day

## SEVERE WEATHER POLICY

Our preschool will be closed when Guilford County Schools are closed for bad weather. On days Guilford County Schools have delayed starts, we will go by the following schedule:

### **Guilford County Schools**

1 hour  
2 hour Delay  
3 hour Delay

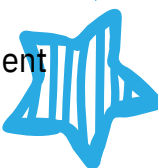
### **BLOOM**

No Delay – Start at 9 am  
Start at 10 am  
Start at 11 am

When Guilford County Schools are in session but close early due to inclement weather, we will close one hour earlier than Guilford County School dismissal time. For example, if GCS announce they will be closing three hours earlier (11:30am), we will close at 10:30am.

All closing information will be posted to our Facebook Page. In addition, a message will come through the SeeSaw app and a text alert will be sent.

Bloom also reserves the right to make a decision to cancel school due to severe weather independent of Guilford County Schools.





## BEHAVIOR POLICY

At Bloom, one of our primary goals is to provide a safe and nurturing environment for all of the children we serve. We strive to promote positive peer interactions and teach self-regulation. Through consistent routines, sharing clear expectations, and modeling appropriate behavior in various school environments we are always providing our students with the tools to navigate their world in ways that are developmentally appropriate and safe for all.

When required, disciplinary actions will be positive in nature. The students age and maturity will be considered and they will always be given an explanation for what they are being disciplined for. In most situations the following actions will be taken.

Students may be:  
Redirected to a different activity  
Given alternative choices  
Separated from the conflict

Parents will always be informed by the teacher or director if classroom behavior is considered particularly disruptive or aggressive. In rare instances the rights of other children and of teachers need to be protected. When redirection and positive reinforcement are not effective and the child's behavior presents a continued risk to self/others and repeatedly interferes with other students learning environment the plan of action is as follows.

1. Any incidents will be communicated through the teacher/director at pick-up or through the SeeSaw app. The child will be temporarily removed from the situation and may be seated separately or may be given a break (supervised) in the hallway or lobby. Should injuries occur, an accident report will be completed. Should a behavior be extreme or consistent and the safety of the student, teacher or other students is a concern, the child may be sent home for the remainder of the school day.
2. If the behavior is extreme or ongoing, we will schedule a parent-teacher conference to develop an action plan/strategy for prevention of behavior.
3. If the plan is not followed by student or parents, and/or there is no measurable improvement in child's behavior or learning, Bloom withholds the right to dismiss the child from our program.

Depending on the severity of the violation of behavior, Bloom reserves the right to remove a child from the classroom or terminate the child's enrollment for deemed excessive behavioral issues.





## COMMUNICATION

(336) 745-1271 is the Bloom Direct Phone line that you can Call or Text! Any matters regarding the program should be discussed with the Director during normal operating hours of 9:00am – 12:00pm Monday through Friday. Please communicate with teachers and the Director via the SeeSaw app. SeeSaw will be checked, as possible, during school hours. Please use the phone number for emergencies.

Any classroom problems dealing with your child should first be discussed with the Co-Teachers/Bloom Program Director. If further assistance is needed, contact Mrs. Cameron Ligon (Destination Arts Owner & Executive Director) at [destinationartscenter@gmail.com](mailto:destinationartscenter@gmail.com). Teachers are not required to give out their personal emails or phone numbers. Please communicate with them through SeeSaw.

## TOILET TRAINING

To be enrolled in the Bloom program, the student must be completely toilet trained, including asking to go when necessary and wiping themselves independently. There will also be whole class bathroom times. This policy does not apply to occasional accidents or children with special needs.

## SNACK & LUNCH BUNCH

A snack provided by Bloom will be served mid-morning. There will also be (optional) Lunch Bunch signups throughout the school year that will be announced. For these, each child that signs up will bring a lunch. Food allergies will be addressed in each class as necessary.

## SPECIAL NEEDS

We celebrate the gifts that all children have been given and strive to meet each child's needs. We gladly accept those with special needs as long as the needs of the child and their family can be met and care does not interfere with the needs of the other children in the classroom.





# BLOOM FINE ARTS PRESCHOOL - MEDICAL FORM

Please have form filled out and signed by your child's doctor.  
Please have immunization record attached to this form. Return by the first day of school.

Child's Name:

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Last First Middle

Did child have current physical (within one year)? \_\_\_\_\_ Date: \_\_\_\_\_

Any special physical needs or problems?

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Any Allergies Yes or No (Please Circle) If yes, please describe:

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Are immunizations up to date?

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**I verify that all information on this form is correct.**

-----  
Doctor's Signature

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Date



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